

National Park Service
Outer Banks Group
1401 National Park Drive
Manteo, NC 27954
(252) 473-2111



Revised Application for Special Use Permit
Weddings/Vows Renewal

Please supply the information requested below. You will be notified of the disposition of the application and the necessary steps to secure your final permit. With this application include a personal, check, bank check or money order (cash or credit cards are not accepted with this application) for \$100.00 payable to "National Park Service". Allow at least four (4) business days for processing.

Applicant Name:	Additional Name (optional):
Street/Address:	Street/Address:
City/State/Zip Code:	City/State/Zip Code:
Telephone #:	Telephone #:
Cell phone #:	Cell phone #:
Fax #:	Fax#:
E-mail:	E-mail:

Responsible person on site during event (Name, address and cell# if not Applicant):

Description of Proposed Activity (wedding vows renewal private ceremony):

Requested Location (near named road or cottage or village) : _____

Details:

Date	Time	How Many Attending	
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Is this an exercise of First Amendment Rights?	<input type="checkbox"/> Y	<input type="checkbox"/> N
Are you familiar with/ have you visited the requested area?	<input type="checkbox"/> Y	<input type="checkbox"/> N
Have you obtained a permit from the National Park Service in the past? (If yes, provide a list of permit dates and locations on a separate page.)	<input type="checkbox"/> Y	<input type="checkbox"/> N
Do you plan to advertise or issue a press release before the event?	<input type="checkbox"/> Y	<input type="checkbox"/> N
Will you distribute printed material?	<input type="checkbox"/> Y	<input type="checkbox"/> N
Is there any reason to believe there will be attempts to disrupt, protest or prevent your event? (If yes, please explain on a separate page.)	<input type="checkbox"/> Y	<input type="checkbox"/> N
Do you intend to solicit donations, engage in fundraising, or offer items for sale? (If yes, please explain on a separate page and provide park with an example of each such item with this application.)	<input type="checkbox"/> Y	<input type="checkbox"/> N

The applicant by his or her signature certifies they have read the permit conditions and will abide with the same, and that no misleading information or false statements have been given.

Signature _____ Date _____

Note that this is an application only, and does not serve as permission to conduct any use of the park. If your request is approved, a permit containing applicable terms and conditions will be sent to the person designated on the application. The permit must be signed by the responsible person and returned to the park prior to the event.

This completed application should be mailed to the Park address found at the top of this application.

Regulations that apply to special permits for private ceremonies include:

- 1. A written permit that currently costs \$100.00 detailing the name of the permittee and detailing the date, time, and place of the ceremony.**
- 2. Access for other park visitors must not be impeded. Permits do not authorize exclusive use of any public lands, and the permittee must insure that the rights of the general public visiting Cape Hatteras National Seashore and its memorials are not infringed. The permit is not a reservation of the site; rather, it is your permission to use the site for having a private ceremony.**
- 3. Available parking is limited in the park. Permittees and their guests must park within designated parking areas. Carpooling or private shuttle is recommended and may be required for some sites. Horse-drawn carriages are prohibited.**
- 4. Amplified music, CD's, radios and public address systems are prohibited. One acoustical music instrument (and/or human voice) may be permitted for ceremonies taking place on beach area.**
- 5. The releasing of balloons, birds or butterflies and the throwing of rice, birdseed, flower petals or other natural or artificial material is not permitted.**
- 6. No chairs, altars, flower containers, arches, railings, ropes, torches or candelabras are permitted. Exception: elderly guests or guests with disabilities may use chairs.**
- 7. Permittees must exercise particular care to avoid disturbing wildlife and vegetation. Visitors, photographers and private services are not permitted in undisturbed dune areas.**
- 8. All activities must be within open public areas. No private services or attendant photography may be on (or in) any walkway, roadway, public park structure or its approach or steps.**
- 9. Affixing signage or ribbons to buildings, property, signs, poles or plants is prohibited.**
- 10. All trash must be placed in onsite trash containers. If the site does not have containers or if trash volume exceeds container capacity, permittee must bag and remove trash from parklands. Permittees failing to affect such cleanup will be charged the cost for such services.**
- 11. Permits for private ceremonies on the grounds of any lighthouse between Memorial Day and Labor Day each year will only be issued for those occurring before 10:00 AM or after 4:00 PM daily.**

The foregoing summarizes some of the conditions set out on each permit. The actual cost of and conditions contained within the permit are binding upon the permittee and may be changed from time to time.